



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION



Tim Gallagher, Director

April 15, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ADOPTION OF A YOUTH EMPLOYMENT PLAN
FOR GENERAL PARK IMPROVEMENTS AT
RIMGROVE COUNTY PARK
C.P. NO. 88876 AND 86391, SPEC. NO. 00-0010
(First District - 3 - Vote Matter)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the attached Youth Employment Plan for Rimgrove County Park - General Improvements Project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will allow the Department to complete the Rimgrove County Park - General Park Improvements Project and fulfill the requirements for reimbursement from the Safe Neighborhood Parks Propositions 1992 and 1996. The Department is requesting your Board's approval of the attached Youth Employment Plan (See Attachment B), which, is in accordance with your Board's action on June 26, 1997, which required the County to adopt Youth Employment Plans for projects funded by the Safe Neighborhood Parks Propositions 1992 and 1996. The Department proposes to utilize at-risk youth to replace two barbecue braziers, and install one drinking fountain on a concrete slab and construct a drywell for the drinking fountain at the park upon completion of the Job Order Contractor (JOC) scope of work.

Construction of the Rimgrove County Park - General Improvement Project, is being implemented through a JOC by the Department of Public Works under their delegated authority. The construction work which will be completed by the JOC consists of fumigating and reroofing the Community and Activity Buildings and renovating and upgrading the restrooms to Americans with Disabilities Act (ADA) standards in the Activity Building.

Implementation of Strategic Plan Goals

The completion of the Youth Employment Plan will support several goals of the County Strategic Plan. They include Goal No. 4 (Fiscal Responsibility) by investing in the public infrastructure to improve the existing picnic facilities; Goal No. 5 (Children and Families' Well Being) to provide on the job training for disadvantage youth; and Goal No. 6 (Community Service) by improving the quality of life for residents of Los Angeles County through enhanced recreational activities.

FISCAL IMPACT/FINANCING

Project Budget Impact:

The total estimated construction cost for the project is \$187,511, including a JOC contract amount of \$167,795, associated JOC technical support of \$2,936, and change order contingency fund of \$16,780. The estimated cost for the at-risk youth plan totals \$4,428 (youth employment \$1,757, material costs \$2,671). The total project cost, including plans and specifications, plan review, make-ready activities, construction, consultant services, County services and at-risk youth employment is \$306,698 (see Attachment A). The project is currently scheduled to be completed on March 26, 2003.

Sufficient funds are available in the current project appropriation under Rimgrove County Park - General Improvements Project, General Fund C.P. No. 86391 to fund the estimated cost for the attached at-risk youth plan scope of work.

The project is funded by:

- Regional Park and Open Space District: \$274,198
Section (8), Subsection (a), Paragraph (1), of the Safe Neighborhood Parks Proposition of 1992 provided \$143,000; and
Section (3), Subsection (a), Paragraph (1), Subparagraph (B), of the Safe Neighborhood Parks Proposition of 1996 provided \$131,198.
- Deferred Maintenance Match Program Funds provided \$12,500 Net County Cost; and
- Park In-Lieu Fees from Park Planning Area No. 13 provided \$20,000.

OPERATING BUDGET IMPACT:

The project improvements consist of replacement of the existing facilities. Upon completion of the improvements in March 26, 2003 this Department anticipates no impact on its operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 26, 1997, your Board established a Youth Employment Minimum Obligation (YEMO) for County projects funded by the Propositions. The YEMO amount of \$15,739,750 is equivalent to 50 percent of the estimated total amount of maintenance and servicing funds that the County is entitled to receive through the Regional Park and

Open Space District assessment. In accordance with the Policy, we are presenting this Youth Employment Plan (Attachment B) for adoption by your Board.

This action has been reviewed by County Counsel.

ENVIRONMENTAL DOCUMENTATION

On January 16, 2002, the Department of Public Works filed with the Los Angeles County Clerk a Notice of Categorical Exemption in accordance with California Environmental Quality Act, Article 19, section 15301(a) and (d) and 15302; and County of Los Angeles Environmental document Reporting Procedures and Guidelines, Class 1(c) and (d) and Class 2(a).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Construction activities performed by the at-risk youth to replace one drinking fountain and two barbecue braziers will result in temporary closure of one group picnic shelter for five days.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to forward one (1) conformed copy of this letter to the Chief Administrative Office, Capital Projects Division, (1) conformed copy of this letter to the Department of Public Works and four (4) conformed copies of this letter to the Department of Parks and Recreation for distribution.

Respectfully,



Tim Gallagher
Director

Attachments (2)

MB:mb (c:BoardLetterYEPApr8)

c: Chief Administrative Office
Executive Office (22)

ATTACHMENT A

**ADOPTION OF YOUTH EMPLOYMENT PLAN
FOR GENERAL PARK IMPROVEMENTS AT RIMGROVE PARK
C.P. NO. 88876 AND 86391, SPEC. NO. 00-0010
(First District - 3 - Vote Matter)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition	N/A		
2. Environmental Impact Report	N/A		
3. Program	3-00		3-00
4. Schematic Design	5-00		5-00
5. Design Development	7-00		7-00
6. Construction Documents	3-01		3-01
7. Jurisdictional Approval	7-01	6-02	6-02
8. Construction Contract Award	9-01	6-02	4-02
9. Construction Start	9-01	7-02	9-02
10. Beneficial Occupancy	3-02	12-02	3-03
11. Final Acceptance	5-02	1-03	

II. PROJECT COST SUMMARY

Cost Category	Estimated Project Cost DPW Managed Proj.	Impact of Proposed Action	Revised Project Cost DPW Managed Proj.	Expenditure & Encumbrance
1. Land Acquisition	N/A	N/A	N/A	N/A
2. Plans and Specifications	\$28,578	\$0	\$28,578	\$28,578
3. Plan Review	\$283	\$0	\$283	\$283
4. Make-Ready Activities	N/A	N/A	N/A	N/A
5. Construction*	\$187,511	\$0	\$187,511	\$178,695
6. Equipment	N/A	N/A	N/A	N/A
7. Consultant Services	\$9,992	\$0	\$9,992	\$8,992
8. Miscellaneous	\$2,025	\$0	\$2,025	\$0
9. County Services	\$73,881	\$0	\$73,881	\$43,656
10. Other (At-risk Youth)**	\$4,428	\$0	\$4,428	\$0
TOTAL	\$306,698	\$0	\$306,698	\$260,204

* Including change orders and construction contingencies.

** Including youth employment, supervision and material.

ATTACHMENT B (1)

**ADOPTION OF YOUTH EMPLOYMENT PLAN
FOR GENERAL PARK IMPROVEMENTS AT
RIMGROVE PARK
C.P. NO. 88876 AND 86391, SPEC. NO. 00-0010
YOUTH EMPLOYMENT PLAN**

Background:

This project consists of fumigating and reroofing the Community and Activity Buildings and upgrading and renovating the restrooms to ADA standards. The Department will utilize at-risk youth at the project site to replace two barbecue braziers, install one drinking fountain on a concrete slab and a drywell.

Tasks to be performed by At-Risk Youth:

1. Installing a new 12'x18'x6" concrete slab (67 hours).
2. Removing two existing braziers and installing two new barbecue braziers (53 hours).
3. Removing an existing drinking fountain and installing one new ADA drinking fountain including a gravel filled drywell (65 hours).

Estimated Cost of Youth Employment:

Total estimated hours of youth employment:	185
Cost per hour:	x \$9.50
Total estimated labor cost of youth employment:	\$1,757.50

Method of Employing Youth:

The employment of at-risk youth will be coordinated through the Department of Community and Senior Services and the Department of Children and Family Services. In addition, youth will be supervised by a crew instructor employed by the Department of Parks and Recreation.

ATTACHMENT B (2)**Youth Employment Goal:**

Under the provisions of the Los Angeles County Regional Park and Open Space District policy on employment of at-risk youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles is \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996). The Department is actively pursuing employment opportunities for at-risk youth on all projects. The current plan to meet the YEMO for the Department, and at-risk youth employment accomplished to date are as follows:

	<u>YEMO GOAL</u>	<u>ACCOMPLISHED</u>	<u>REMAINING</u>
Project Construction	\$5,246,583	\$618,139	\$4,628,444
Maintenance	\$5,246,583	\$204,078	\$5,042,505
Other new Youth Employment (various Parks and other County programs)	<u>\$5,246,584</u>	<u>\$136,009</u>	<u>\$5,110,575</u>
YEMO Totals	\$15,739,750	\$958,225	\$14,781,525